HSPD-12 NEWSFLASH

SUBJECT: **Time to Update LincPass Certificates**

As you may be aware, the certificates contained on the LincPass card are valid for three years. Credentials of the first USDA applicants enrolled in the program will begin expiring in the next 30 days. These applicants must update the certificates on their cards **before** the expiration of the existing certificates. Credential certificates on the card include card authentication, digital signature, and encryption keys that maintain the cards authenticity and allow for their use to access facilities and computers.

To prepare to update your certificate please keep the following items in mind:

- Your credential **must** be active. Suspended and Terminated credentials cannot be rekeyed/updated.

- Certificates **must not** have expired. If your certificates have expired, you will have to be reissued a new credential.

- Credential expiration must be **greater than** certificate expiration (the date on your card must not have expired before the certificate logically maintained within your card). For the certificate expiration date, please contact your USAccess Sponsor.

- **No pending data changes** can be on a cardholders record i.e. Names Change, Reprint/Reissue request.

Instructions for updating LincPass Certificates:

If you cannot remember your PIN, you must visit a USAccess Credentialing Center or Light Activation station to reset your PIN **before** you update your card. The PIN is the 6-8 digit personal PIN number you created when activating your card. Once you have reset your PIN the Activator will be able to assist you with your card update. To find out more about your LincPass PIN and PIN resets, please visit the USAccess website: http://www.fedidcard.gov/credreset.aspx.

If you know your personal PIN, please schedule a "Credential Update" appointment at a USAccess Credentialing Center or Light Activation station to update your card. **OR** if you have middleware and a card reader installed on your computer you can take advantage of the "MyDigitalID" portal and do the card update from your desktop:
https://issuance.identitymsp.com/aims/enterprise/user

To schedule an appointment for a PIN reset or certificate update, please visit the center locator to find the nearest Credentialing Center: http://www.fedidcard.gov/centerlocator.aspx. Please schedule an appointment through GSA's online Scheduling tool:
https://www.schedulemsp.com/tc/login.do?url=10001

USDA HSPD-12 Website: http://lincpass.usda.gov
Contact the USDA HSPD-12 Help Desk:
Toll Free: 1-888-212-9309
Local: 703-245-7888
Email: USDAHSPD12HELP@dm.usda.gov